

WILTSHIRE COUNCIL

ITEM 17(ii)

TROWBRIDGE AREA BOARD  
5 May, 2011

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## **Trowbridge Community Area Future (TCAF) Claim for Core Funding 2011/2012**

### **1. Purpose of the Report**

- 1.1. To seek the Board's approval to core funding to TCAF covering the financial year 2011/12 to be agreed at this meeting, 5 May, 2011 so that it can be paid into TCAF's bank account immediately.

### **2. Background**

- 2.1. Officers are required to provide recommendations in a report, however the decision to support the community partnership and to what level, is made by Wiltshire Councillors on this Area Board.
- 2.2. There will be 2 tranches of funding to community partnerships during 2011/12 (up to 50% of their total projected costs in each tranche). The first is contained within this report, and the Partnership Development Officer will advise TCAF that the second tranche can be requested at the 17 November, 2011 Board when evidence is received of how the first tranche has been spent.
- 2.3. Trowbridge Area Board has been allocated a 2011/2012 budget of £77,781 for community grants, community partnership core funding and councillor led initiatives.
- 2.4. Community Area Partnerships have been invited to apply for up to 20% of the area board budget. 20% of the Trowbridge Area Board budget 2011/12 is £15,556.

### **3. Main Considerations**

- 3.1. Councillors will need to be satisfied that core costs awarded in the 2011/12 year are made to projects that can realistically proceed within a year of the award being made.
- 3.2. TCAF were awarded £20,022 in 2010/2011. Financial records from TCAF show the current balance of funds to be £31,870. This includes an amount of £487.71 held on behalf of the Parish Councils' Liaison Group and an unpaid invoice for an estimated £10,989 to Trowbridge Town Council. This will leave TCAF with a balance that is considerably bigger than most other Partnerships

in Wiltshire. This figure is approximately the value of the annual salaries of the two Project Officers employed by TCAF. With this in mind, the Partnership Development Officer finds it acceptable for TCAF to hold such a sum of money as an operational reserve against the employment of its staff.

- 3.3. TCAF will be rolling forward £2,750 into 2011/12 to be spent on activities in this coming financial year.
- 3.4. All partnerships funded by Area Boards are required to sign a Community Area Partnership Agreement (CAPA), which will be countersigned by the Chairman of the Area Board. The CAPA is to be signed by both parties at this meeting if TCAF's core funding is awarded.
- 3.5. In order to show how the community area partnership aims to meet the commitments set out in the CAPA, TCAF are required to complete a work plan. This work plan has been reviewed and endorsed by Wiltshire Council's Partnership Development Officer as a workable document.
- 3.6. Trowbridge Community Area Future submitted a 2011/12 claim for £18,998 total core costs which is greater than the 20% allocated from the Trowbridge Area Board's budget. 50% of this can be considered in the 1<sup>st</sup> tranche. The area board can therefore award up to £7,778 at this meeting to be paid immediately.

#### **4. Implications**

##### 4.1. Environmental Impact of the Proposals

- 4.1.2 The community partnership contributes to the continuance and improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon individual projects.

##### 4.2. Financial Implications

- 4.2.1 Core costs awarded to the community partnership must fall within the Area Boards budget allocated to the Trowbridge Area Board.

##### 4.3. Legal Implications

- 4.3.1 There are no specific Legal implications related to this report.

##### 4.4. HR Implications

- 4.4.1 There are no specific HR implications related to this report.

##### 4.5. Equality and Diversity Implications

- 4.5.1 Community partnerships have agreed to the terms of the Community Area Partnership Agreement, which requires them to be fully inclusive.

Membership of TCAF is open to anyone with an interest in the community area.

## **5. Recommendation**

The Partnership Development Officer recommends that the area board:

- approve the whole year's core funding of £15,556 with an agreement to release the 1<sup>st</sup> tranche of £7,778 immediately with the difference in funding made up of a greater contribution from TCAF's reserves
- agree to the release of the 2<sup>nd</sup> tranche at the 17 November 2011 area board meeting as long as conditions set by the Partnership Development Officer and agreed by the Board, have been met

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Appendices:  
Appendix 1 TCAF Annual Workplan, 2011/12  
Appendix 2 TCAF Budget Form, 2011/12  
Appendix 3 Email containing details of TCAF finances 15/04/2011